

Curriculum & Instruction Committee Meeting Minutes  
December 8, 2025 @ 3:10pm, Library 256

**Voting Membership:**

Chair, Dr. Craig Cline  
Dr. Kevin Williams – Department of Contemporary Art, Communications, and Theater  
~~Dr. Denis Berenschot – Department of English, History, and Modern Languages (excused)\*~~  
~~Dr. Austin Showen – School of Music (excused)\*~~  
~~Dr. Aart Holtlag – Department of Social and Applied Behavioral Sciences (excused)\*~~  
Dr. Vahid Biglari – Department of Business, Accounting, Economics, and Finance  
Dr. Dawne Burke – School of Education  
Dr. Stacey Kendig – Department of Recreation, Sport, and Exercise Science  
Dr. Weidong Liao – Department of Computer Science, Mathematics, and Engineering  
Dr. Ruth Conley – Department of Natural and Physical Sciences  
~~Dr. Laureen Donovan – School of Nursing (excused) \*~~  
Ms. Tara Carlisle – Library

\*Committee members excused to administer final exams.

**Quorum** = 6, Vote = 2/3 or 4 of 6 for approval.

**Ex-officio Membership:** Ms. Tracy Seffers (Registrar), Ms. Joan Evert (Secretary), ~~Dr. Sam Greene (CCC Chair), Will Bell or designee (Admissions)~~, Dr. Amy DeWitt or designee (Associate Dean of Student Enrichment or designee), Dr. Jack DeRochi (provost)

**2025 -2026 meeting dates** – 09/08/2025, 10/13/2025, 11/10/2025, 12/08/2025, 01/12/2025, 02/09/2025, 03/09/2025, 04/13/2025

**C&I Announcements:**

- For curricular proposal guidelines see the C&I Senate website at <https://www.shepherd.edu/senate/curriculum-and-instruction>

**Approval of Minutes: November 10, 2025 (Approved as distributed)**

**Core Curriculum Report: No report**

**Presentation on Micro-credentialing from Dr. DeRochi**

Dr. DeRochi presented to the C&I Committee on micro-credentialing in higher education and West Virginia's plan to expand micro-credential opportunities at four-year institutions. He emphasized the importance of the committee's input on the appropriate faculty governance structure for the proposal and approval of micro-credentials, as well as on strategies to streamline the proposal and review process. Dr. DeRochi also expressed a preference for a minimum of six credit hours for a micro-credential, noting that this criterion will continue to be discussed as the University further defines its approach to micro-credentials.

**Second Readings:**

**EDUC**

Program Addition

SPED (Multi-Cat) Endorsement

Course Addition

EDUC 365

Course Addition

Course Addition

EDUC 369

Motion made to consider the program addition and course additions as a package and to approve the program addition and course additions -- seconded – unanimous vote in favor of course change.

**SOWK**

Program Change

Removal of preferred MATH core

Course Change

SOWK 423

Course Change

SOWK 417

Course Addition

SOWK 340

Motion made to consider the program change and course changes as a package and to approve the program change and course changes -- seconded – unanimous vote in favor of course change.

**First Readings:**

**SOCI/CRIM**

Course Deletion

ANTH 203

ANTH 225

ANTH 300

ANTH 314

ANTH 315

ANTH 316

ANTH 345

ANTH 370

ANTH 380

ANTH 390

ANTH 525

Course Addition

CRIM 316

Course Addition

CRIM 420

Course Addition

SOCI 315

Program Change

SOCI: Crime and Society Minor

## Program Change

SOCI: Sociology Minor

ANTH/SOCI/CRIM course deletions, course additions, and program changes advanced to second reading scheduled for January 12, 2026.

## **Other Business:**

- Follow-up discussion on adoption of AAC&U ELOs and VALUE Rubrics based on Dr. Stevens's response to C&I Committee questions from the November 10<sup>th</sup> meeting.
  - The C&I Committee chose to delay any further discussion of this item until the January 12, 2026 meeting to give all committee members time to review the response from Dr. Stevens and to give the several committee members who are not present at today's meeting an opportunity to weigh in on the issue.
- Discussion about micro-credentialing and expediting the C&I process for micro-credentials.
  - The committee chose to move this discussion to the January 12, 2026 meeting.