

Faculty Senate Minutes

Regular Meeting

Monday, December 01, 2025 at 3:10 p.m., Scarborough Library, Room 256

Attendance:

Rob Anthony (CAHSS at large), Joshua Beck (CBRE at large), Denis Berenschot (EHML), Courtney Campany (NAPS), Tara Carlisle (Library), Craig Cline (SABS), Larry Z. Daily (CAHSS at large), David Gordon (CAHSS at large), Jeff Groff (STEMN at large), Max Guirguis (ACF), Melissa Hall (RSES), Brenda Johnston (NURS), Stacey Kendig (CBRE at large), Matthew Kushin (CAHSS at large), Amanda Mandzik (BAEF), Sytil Murphy (STEMN at large), Tracy Nichols (EDUC), Laura Robertson (STEMN at large), Austin Showen (MUSC), Cindy Vance (CBRE at large),

Excused: Jennifer Yablonsky (CACT), Osman Guzide (CSME),

Officers: Larry Daily (President), Brenda Johnston (Secretary), Craig Cline (Parliamentarian)

I. Approval of Minutes from November 17, 2025

- a. Approved as distributed

II. Priority Registration (Provost DeRochi and Registrar Seffers)

- a. Concerns were raised about the increasing number of students with priority registration. Because many of these students are issued identical PIN numbers, PIN sharing has become a recurring challenge. The Registrar reported that 628 students qualified for priority registration based on established criteria, and 81% (510 students) utilized the early registration opportunity. The group discussed implementing designated registration time blocks for specific priority groups to help ensure that the highest-priority students are able to secure needed courses. A tiered scheduling system may also make the priority registration process more recognizable and easier to manage. The ongoing reduction in available course offerings has further complicated the situation. Course overrides and faculty facilitated registration is a potential resolution. Senators are asked to obtain information from their constituents about their experiences with priority registration. The Registrar listed the priority registration groups:

- i. Veterans, family members of veterans utilizing vet benefits, Trio Students, Seniors, Graduate students, and Athletes.

III. Faculty Handbook Workload Language (Provost DeRochi)

- a. Alignment of handbook with the newly endorsed policy.
- b. Clarification is needed regarding the assignment of credit hours versus contact hours. The current percentage allocations continue to create workload concerns, and resolving this issue is essential for accurately quantifying faculty workload, including the impact of contact hours on scholarship and service. The group also discussed piloting changes to lab scheduling to help reduce the workload burden for faculty in the sciences.

IV. Graduate Concerns (Provost DeRochi)

- a. Concerns were raised regarding the limited faculty representation on the GC and the fact that it is currently chaired by a staff member. Members emphasized that

program development and curriculum decisions should be faculty-driven, and several expressed that the GC should have a faculty chair. Questions about adequate oversight were noted, particularly considering the recent Master's in Counseling program proposal. Senator Daily reminded the group that the GC has historically been chaired by administrative staff. Recommendations included having a GC representative provide regular reports to the Senate. The Provost announced that he would be supportive of the Senate recommendations for GC faculty governance. Motion made by Senator Murphy to create a working group to move the GC under the Senate, committee to be composed of one person per college. Motion seconded and motion carried. Senator Daily, Senator Johnston and Senator Kendig volunteered to be a part of the working group. The purpose is to draft a document regarding GC representation on the Faculty Senate.

- b. An additional point was raised regarding cross-listed courses and the increased workload for faculty when graduate-level students are included.

V. Committee Reports

Assembly Committees and Representatives

- A. Admissions & Credits (Senator Nichols) The committee on committee shared a discussion about student life council merging with A&C and this was found to not be feasible.
- B. Curriculum & Instruction (Senator Cline)
Discussed the implementation of Curriculog that will enable a smoother process for proposal submissions. The Committee on Committees shared discussions regarding the merging of C&I with CC. The challenges include the fact that it will increase the work of the larger group significantly.
- C. Core Curriculum (Sam Greene) No report: Some concerns expressed about the lack of faculty senate representation on this committee and the lack of consistent reports. Senator Daily will reach out to Sam Green for a report.
- D. Interdisciplinary Curricular Committee (Senator Groff) In line with previous reports no merging of committees is recommended
- E. Advisory Council of Faculty (Senator Guirguis) no current report

Faculty Senate Committees and Representatives

- F. Library Liaison (Senator Carlisle)
- G. Professional Development, Faculty Salary, and Welfare (Senator Anthony) Currently evaluating applications
- H. Scholarship & Awards (Senators Vance and Murphy)
Senate Bylaws (Senator Cline) Senator Cline sent a report to Senator Daily. See attached draft. The Senate will review the document and discuss at the next meeting.
- J. Honors Advisory Board (Director Brasher) No report
- K. Faculty Research Forum Steering Committee (Senator Yablonsky) No Report

External Committee Representatives

- L. Calendar Committee (Senator Groff) No report
- M. Success, Engagement, Accessibility, and Transparency (Senator Hall) No report
- N. Enrollment Management Committee (Senator Campy) No report
- O. Graduate Council: No report and no Senate Representative
- P. Student Success Committee: (Senator Carlise)
- Q. Technology Oversight Committee (Senator Guzide) No report

Other Committees

R. Budget Advisory Council (Senator Beck) Met 11/21, changes are being made to fees. See attached draft provided to the Senate via email. The committee will be reviewing departmental fees. Department Chairs will be charged with identifying what fees still exist and if changes need to be made. This is an extensive undertaking.

VI. Updates/Progress on Senate Actions/Discussions

A. Updates from the Great Colleges to Work For Committee (Senator Daily) See report and updates provided via email. Raises are still under review and hopefully will be reflected in January paychecks. The focus of the committee is currently on faculty retention and salary increases are a priority. We need to continue to work on student recruitment.

B. LEAP, ELO's, and Value Rubrics (C&I and Core) Richie Stevens will be providing a report to Senator Cline.

VII. New Business: No new business.

VI. Announcements

A. Board of Governors Meeting Schedule (Storer Ballroom of the Student Center)

~~September 11, 2025 at 4:15 p.m.~~

~~November 6, 2025 at 4:15 p.m.~~

December 18, 2025 at 4:15 p.m.

February 19, 2026 at 4:15 p.m.

April 16, 2026 at 4:15 p.m.

June 11, 2026 at 4:15 p.m.

Meeting Adjourned: 1700

Meeting Schedule (2025-2026): The regular meetings of the Faculty Senate shall be held every first and third Monday at 3:10 p.m. during the academic year when classes are in session. 02/02, 02/16, 03/02, 04/06, 04/20