

Article V. ADMINISTRATIVE COUNCIL

Section 4.

h. **The Technology Oversight Committee (TOC)** is responsible for ~~developing a strategic plan for campus technology and for~~ fostering an effective, sustainable, and inclusive technology environment at Shepherd University by making recommendations to the University in ~~accord with the technology plan~~ alignment with the Division of Information Technology's strategic plan. ~~The TOC committee actively seeks input from all constituencies of the University campus~~ is charged with collaborating with Information Technology Services (ITS), so that ~~their~~ all campus stakeholders (students, faculty, and staff) have timely access to essential technological resources, even within the constraints of a limited budget. ~~TOC recommendations for expenditure of the technology fee revenue are made to the Provost for presentation to and approval of the President's Executive Council. The TOC monitors the use of the funds to ensure that they are expended as approved by the TOC.~~ In addition, the TOC oversees the distribution of Technology Innovation Grants to faculty and staff as resources are available.

Meeting Schedule

TOC meets a minimum of twice a semester; one meeting must occur in January as part of the annual budget cycle.

Relationship to Division of Information Technology (I.T.)

The Technology Oversight Committee supports the Division of Information Technology in the development of all I.T. strategic plans, and in providing the division specific feedback from each campus constituency. The Chief Technology Officer is an ex officio member of TOC and formally reports on technology projects as appropriate across campus at each TOC meeting.

Technology Innovation Grants

As resources allow, TOC will oversee the distribution of Technology Innovation Grants to faculty and staff across campus. Each September, the Chair of TOC will announce the availability of funding for these grants and initiate a formal call for proposals. TOC will review those proposals and issue awards according to specified criteria.

The Chair of the TOC is ~~a College Dean~~ appointed by the Provost. Terms are effective at the beginning of the academic year and are staggered. There is no limit on the number of consecutive terms served. All members are voting members.

The membership shall be:

- a) two full-time, tenure-track faculty elected from each College
- b) a Faculty Senate representative appointed by the Senate
- c) a Classified Employees Council (CEC) representative appointed by CEC
- d) the Director of Admissions, or designee, ex officio
- e) the Vice President of Student Affairs, or designee, ex officio
- f) the Registrar, or designee, ex officio
- g) the Vice President for Finance and Administration, or designee, ex officio
- h) two students chosen by the Student Government Association
- i) ~~the Director of Information Technology Services~~ the Chief Technology Officer, or designee, ex officio