

**Shepherd University
Request For Bids**

Department of Procurement Services
L18A Ikenberry Hall, PO Box 5000, Shepherdstown, WV 25443 (304) 876-5216

RFB# -P0006302

Vendor:	_____	BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS PRINTED ON THE REVERSE SIDE HEREOF AND AS SET FORTH HEREIN.
Attn:	_____	
Address:	_____	
City, ST, Zip	_____	
Phone:	_____	
Fax:	_____	

Sealed bids for furnishing the supplies, equipment, services, or printing described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, THE BID WILL BE SUBMITTED ON THIS FORM IN ORIGINAL AND ONE (1) COPY. SIGNED IN FULL, IN INK, AND RECEIVED IN THE DEPARTMENT OF PROCUREMENT SERVICES TO HAVE A DATE/TIME STAMP AFFIXED, ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. Prices will be based on units specified. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract in the best interest of the Institution.

Date: 4/15/2026	DELIVERY IS REQUIRED NO LATER THAN:	BIDS OPEN AT 3:00PM ON: 5/13/26
Item #	Quantity	Unit M
	Description	Unit Price
		Extended

Shepherd University invites bids to provide all

			work, including, but not limited to, labor, material, equipment, supplies, and transportation for: Ikenberry Hall & CCA I Data Center Fire Protection Replacement Project		
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Bidding Documents can be obtained now from:

			H.F. Lenz Co, 1407 Scalp Ave., Johnstown PA 15904 Kerri Muha Kmuha@hflenz.com (814) 269-9379		
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A mandatory pre-bid is scheduled for Wednesday,
April 29, 2026 at 1:00 PM in L05 IT Conference

			Room in Ikenberry Hall on the Shepherd University Campus.		
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TOTAL

To the Department of Procurement Services,

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specific above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Authorized Signature: _____
Name (Printed/Typed): _____
Title: _____

Date: _____

Bidder guarantees shipment from _____ via _____ within _____ days.

FOB _____ after receipt of order at address shown.