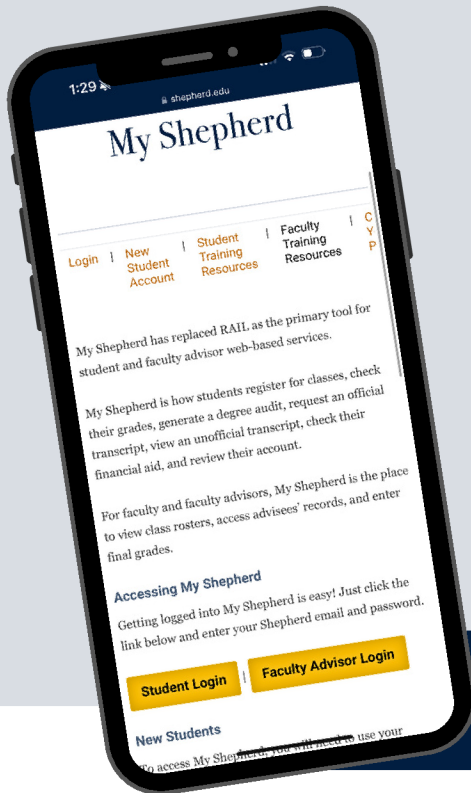


Student Computer Accounts

Your computer account is created after you've been admitted to Shepherd University. With this account, you can access:

- My Shepherd
- DegreeWorks
- campus-owned computers
- Brightspace (learning management system)
- wireless network
- RamPulse/Corq
- Shepherd email

For more information about computer-buying guidelines, how to register a personal computer, and how to connect a game console to Residence Hall internet, please visit www.shepherd.edu/itservices/for-students



INITIAL ACCOUNT SETUP

After being admitted to Shepherd, you will receive an email that contains your Shepherd email address (@rams.shepherd.edu). This message is sent to the email address used during the application process.

Following receipt of that message, go to <https://passwordreset.microsoftonline.com/> and establish a strong, secure password.

Download the Microsoft Authenticator app. Sign in to establish the multi-factor authentication code access. The first multi-factor authenticator code should be sent via text or call, prior to downloading the app.

Sign in to Microsoft 365 using your Shepherd email address and newly established password.

WHAT CAN YOU DO WITH YOUR NEW ACCOUNT?

All of the following accounts can be accessed using your new campus network account. Each account plays a vital role in your success at Shepherd.



All official Shepherd University communications are sent to your Shepherd Outlook email address. **You are required to check your Shepherd email daily.** Your email address will be your username followed by rams.shepherd.edu (Example: suser01@rams.shepherd.edu). Since your email is through Microsoft 365, you also have access to the Microsoft suite of products.



RamPulse is an engagement portal that connects you to the Shepherd community and events on campus. Log into your RamPulse account to join clubs and organizations, see what events are happening, and track service hours.



Brightspace is our learning management system (LMS). This is a portal that students are required to use. University faculty use Brightspace to share class materials and resources and make announcements. You can log in to take online tests, access materials, and view your assignment grades.

My Shepherd

My Shepherd is the central system that allows you to:

- Register for classes
- Check final and midterm grades
- View an unofficial transcript
- Check your financial aid and outstanding balance
- Retrieve your username and original password
- Change your Shepherd network access password

Good Living Portal

The Good Living Portal is your access to communicate with on-campus living and dining services, to sign up for housing and meal plans, submit maintenance requests, and select roommates and housing preferences.



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