




Shepherd University

Yearlong Residency Timeline

Spring 2026 – Fall 2026

Date	Activity
October 1, 2025	Year Long Residency Application Deadline
Tuesday, January 13, 2026	<p style="text-align: center;">Student Teaching Orientation (Attendance Required) 9:45 AM–12:00 PM Robert C. Byrd Center for Congressional History & Education, Auditorium</p> <p style="text-align: center;">Review all documents in the resource section of the Brightspace page prior to orientation.</p>
January 12, 14, 15, & 16, 2026	<p>Dates reserved for Initial meeting with student teacher & cooperating teacher(s)</p> <ul style="list-style-type: none"> • Students are permitted to contact cooperating teachers after receiving a confirmed student teaching placement to schedule a time to meet. <p style="text-align: center;">Complete the Placement Information Packet (PIP)</p>
Spring 2026	
January 20, 2026	<p>Student teaching begins. Report to your assigned school. <i>During the student teaching semester, the student teacher will follow the calendar of the assigned school(s) for holidays and breaks instead of the Shepherd University calendar.</i></p>
January 28, 2026	<p style="text-align: center;">Placement Information Packet (PIP) due on Brightspace & email to supervisor</p> <ul style="list-style-type: none"> • To be completed during the initial meeting(s) with cooperating teacher(s) <ul style="list-style-type: none"> • PIP includes a daily schedule and an outline of responsibilities <ul style="list-style-type: none"> • Instructions and forms available on Brightspace. <p style="text-align: center;">Schedule Due</p> <ul style="list-style-type: none"> • Create schedule with cooperating teacher. Residents must report to the assigned school for a minimum of 18 hours per week & 250 hours total for Residency I & five days per week, all day during Residency II.
January 30, 2026	University Supervisor Evaluation 1 Deadline
February 13, 2026	Cooperating Teacher Mid-Term STOT Deadline
February 13, 2026	University Supervisor Evaluation 2 Deadline
March 6, 2026	University Supervisor Evaluation 3 Deadline
March 27, 2026	University Supervisor Evaluation 4 Deadline
April 24, 2026	Cooperating Teacher Summative STOT Deadline
April 24, 2026	STOT Self-Summative Deadline
Fall 2026	
	First day of Residency II. Report to field all day each day teachers are contracted to be at the school.
August 2026	<p style="text-align: center;">edTPA Orientation Time TBD</p>
	<p style="text-align: center;">Placement Information Packet (PIP) due on Brightspace & email to supervisor</p> <ul style="list-style-type: none"> • To be completed during the initial meeting(s) with cooperating teacher(s) <ul style="list-style-type: none"> • PIP includes a daily schedule and an outline of responsibilities <ul style="list-style-type: none"> • Instructions and forms available on Brightspace. <p style="text-align: center;">• Schedule Due</p>

	<ul style="list-style-type: none"> • Create schedule with cooperating teacher. Residents must report to the assigned school five days per week during Residency II. • Substitute teaching may begin after the Praxis II content tests are passed and the new permit is approved. * Only in WV Schools
	University Supervisor Evaluation 1 Deadline
	Cooperating Teacher Mid-Term STOT Deadline
	University Supervisor Evaluation 2 Deadline
	University Supervisor Evaluation 3 Deadline
	University Supervisor Evaluation 4 Deadline
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	STOT Self-Summative Deadline
	Final Day of Residency II
Graduation Festivities	
May 2027	Commencement Teacher Pinning Ceremony: Date TBD
 Practicum Manual, handbooks, and forms may be found at: https://www.shepherd.edu/studentteaching_residency/	