



SHEPHERD UNIVERSITY

Negotiated Indirect Cost Rate Agreement (NICRA) Waiver Request Form

Please review the Negotiated Indirect Cost Rate Agreement (NICRA) Policy before completing this form and be sure that a description of project activities (SOW, project narrative, etc.) has been uploaded prior to routing for review. Please allow enough time for review and approval by your Dean, OSP, and Finance. Final determination is required before finalizing the budget with the requested IDC.

A copy of the project’s budget and narrative must be attached to this request.

Submitter’s Information

Name of person submitting this form: _____
Email address of person submitting this form: _____
Name of Principal Investigator (PI)/Project Director (PD): _____
PI/PD’s email address: _____
Dean of PI/PD’s College: _____

IDC Rate Information

What is the applicable Indirect Cost (IDC) rate for your project? (please select one)

_____ 45 % On-Campus Rate _____ 21% Off-Campus Rate

Requested IDC rate for project: _____
Request for Proposal (RFP) link: _____

IDC request waiver category that is applicable for this project:

_____ Impact on Student Support _____ Strategic Partnerships
_____ Public/Community Engagement _____ Seed Grants that may lead to larger awards

Please provide details regarding how the waiver category applies to your project:

By typing my name below, I understand and agree that this form of electronic signature has the same legal force and effect as a manual signature.

Name of Person Submitting Form: _____

Note: Any approved IDC waiver shall have a one-time effect and shall not apply to any subsequent situations regardless of their similarity.