

CORE CURRICULUM COMMITTEE MINUTES

WEDNESDAY, APRIL 15, 2026, 4:10 P.M., ZOOM

VOTING MEMBERS 2025 – 2026		NON VOTING, Ex Officio Members 2025 – 2026	
College of Arts, Humanities, and Social Sciences		Logan Morgan (<i>Student Rep</i>)	
Monica Larson (CACT)	X	Student Rep (<i>vacant</i>)	
Heidi Hanrahan (EHML)	X		
Stefan Swanson (MUSC)	X	Tashana Curtis (Registrar)	
Lindsey Levitan (SABS)	X	Christina Reich (Advising)	X
David Gordon (at large)	X	Ann Wendle (Assessment)	X
Kevin Williams (at large)	X	H. Williams-McNamee (Academic Support)	X
Sam Greene (at large, chair)	X	Craig Cline (C&I Chair)	
Keith Alexander (at large)	X		
College of Business, Recreation, and Education			
Robert Perry (BAEF)	X		
Rhonda Hovatter (EDUC)		Guests	
Jessica Graham (RSES)	X	Robert Anthony	X
Jason Allen (at large)	X	Jason Best	X
vacant (at large)		Amy DeWitt	X
Rob Szarka (at large)	X		
College of Science, Technology, Engineering, Mathematics, and Nursing			
Osman Guzide (CSME)			
Jacqui Cole (NPS)	X		
Damien Unger (NURS)			
Brooke Comer (at large)	X		
Sara Reynolds (at large)	X		
vacant (at large)			
Scarborough Library			
Tara Carlisle (LIB)	X		

Quorum = 11 voting members

Meeting Agenda

Approval of Minutes – approved with addition of missing persons from last meeting

Committee Reports

- Substitution committee – the email process of approval needs to be clarified because at the moment when items are approved or not approved but there doesn't appear to be a

final decision – suggestion to have the chair send an email with a summary of the votes as a final decision – needs to be conveyed to the registrar's office

First reading

- SOCI – SOCI 419 was missed during the prior meeting
 - Motion to approve “SOCI419 to 4 credits, and waive 2nd reading” by S Reynolds, H Hanrahan second, 15 yes, 0 no

Second readings

- SOCI 205
 - R Anthony explained that he corrected the items discussed in the last meeting including the assessment component, no further discussion
 - Motion to approve “SOCI 205 with CK in the core, satisfying the CK requirement” by S Reynolds, M Larson second, 14 yes, 0 no, 1 abstain
- ENGL 101, 101S, and 102
 - Amend Core Framework
 - On page 6 of the current framework – “Amend Core Framework: Currently says "All courses in this area must address creative thinking and oral and written communication." Revise to "all courses in this area must address creative thinking and written communication." S Green motion, L Levitan second, 15 yes, 0 no
 - Recognizing that oral communication has been removed from the framework for written English, we approve the removal of this from the assessment of ENGL 101, ENGL 101s and ENGL 102, S Greene motion, L Levitan second, 14 yes, 0 no, 1 abstain
 - Brief discussion by J Cole about not needing to vote on removal of items in the core including competencies and assessments so long as they are still meeting the required competencies and assessments because it sets a precedent that programs need to vote on items and could be denied
 - Group overall decided to still vote on ENGL items

New Business

- **Discussion of Core Assessment – J Best**
 - J Cole request for a copy of this PowerPoint on the Teams site
 - LEAP Essential Learning Outcomes in 2007 by AAC&U
 - Current assessment structure – accreditors require that institutions provide evidence for claims – have been doing “tile coverage” aka as long as a course meets a competency, we were okay but the accreditors said no
 - For each core competency, one competency ISO, one measure per competency ISO
 - Now there is a core competency rotation schedule to ensure complete coverage – needs to be amended due to amended core framework

- Accreditors – Where is the structural guarantee that the same competency across multiple disciplines is consistently and systematically understood at a Gen Ed Program level?
 - Required competencies cross-discipline review by appropriate assessment coordinators in February (HLC ALO, Assessment Director driven) – have a full Core meeting in March to look at what is being found across all disciplines – documentation sent to Deans, Assessment Director, ALO – implementation this coming year
- J Best will be writing up a report
- J Cole mentioned that the third Wednesday of March typically falls during spring break and has historically (prior to this year or last year) been moved to the fourth Wednesday and needs to be re-included in the calendar to use for assessment purposes
- H Hanrahan mentioned that this need to be reminded to discuss these early enough each year
 - Degree programs – program learning goals – program ISOs (3, as defined per degree program faculty), program ISO measures 2 per program
 - General education program – core curriculum competencies – competency ISOs (3 max, as defined per core rotation), competency ISO measures, 1 per competency
- H Hanrahan said that the core needs to be reminded to remind their programs
- Direct any questions to A Wendle first, as needed to J Best
- **Election of Chair for AY 26-27**
 - R. Szarka was elected Chair for AY 2026–2027 by acclamation, and volunteered to serve through the summer, with the understanding that he would invite a successor to come forward at the first meeting of the fall semester.

Minute Taker: Jacqui Cole/~~Damian Unger~~ - adjourned at 5:25 PM